

CONTACT FORM CLARIFICATION TEXT

DİAS Bilişim ve Teknoloji Hizmetleri Anonim Şirketi (hereinafter referred to as “DİAS Teknoloji”) attaches great importance to the security of your personal data processed by us in our capacity as data controller as defined in the Personal Data Protection Law No. 6698. For this reason, we would like to inform you about the processing of your personal data.

Purpose of Processing Your Personal Data, Legal Basis, and Collection Method

Your personal data is processed in accordance with the Personal Data Protection Law No. 6698 (“**Law**” or “**KVKK**”) and secondary regulations for the purposes and legal reasons specified below:

Through the Contact Form available at <https://diasteknoloji.com/contact/> and messages sent via info@diasteknoloji.com, Your personal data “**Name-Surname, Phone Number, E-mail Address, Request, Complaint, Message Content**” will be processed through online electronic forms and information systems limited to the purposes of conducting communication activities, following up requests/complaints, conducting necessary research/investigations to fulfill support services on the subject of the request, providing information and support services to you, and based on the legal reason of the legitimate interest of the data controller pursuant to subparagraph f of paragraph 2 of Article 5 of the Law.

Transfer of Your Personal Data to 3rd Parties

DİAS Teknoloji may transfer your personal data processed in line with the above purposes and legal reasons to authorized public institutions and organizations in accordance with Article 5/2-ç of the Law, limited to the purpose of providing information to authorized public institutions and organizations.

Your Rights Regarding Your Personal Data

As the data subject, by applying to DİAS Teknoloji, you have the right to:

- Learn whether your personal data is being processed,
- If your personal data has been processed, request information regarding this,
- Learn the purpose of personal data processing and whether it is used for its intended purpose,
- Know the third parties to whom your personal data is transferred, domestically or abroad,
- Request the correction of personal data that has been processed incorrectly or is incomplete,
- Request the deletion or destruction of personal data in accordance with the conditions set forth in the KVKK legislation,
- If you request the correction of incomplete or incorrect data or the deletion or destruction of your personal data, request that this be communicated to third parties to whom your personal data has been transferred,
- Object to any result that is to the detriment of the person by analyzing the processed data exclusively through automated systems,
- In case of damage due to unlawful processing of personal data, demand compensation for the damage.

How Can You Exercise Your Rights?

If you wish, by using *Data Subject Application Form*, you can send your applications and requests regarding your processed personal data to diabilisim@hs01.kep.tr registered electronic mail (KEP) address by using your e-mail address registered in our systems or by using registered electronic mail (KEP) address and secure electronic signature or mobile signature, or you can send it in writing to Maslak Mah Eski Büyükdere Cad Kapital Plaza No:17-19 Interior Door No:2 Sarıyer/İstanbul. You may also choose other methods specified in the Communiqué on the Procedures and Principles of Application to the Data Controller.

Pursuant to the Communiqué on the Procedures and Principles of Application to the Data Controller,

the application of the Data Subject must include the name, surname, signature if the application is in writing, Turkish ID number, (passport number if the applicant is a foreigner), residential or workplace address for notification, e-mail address for notification, telephone number and fax number, and information on the subject of the request.

The Data Subject must clearly and comprehensibly state the matter requested in the application to be made in order to exercise the abovementioned rights and containing explanations regarding the right requested to be exercised. Information and documents related to the application must be attached to the application.

Although the subject of the request must be related to the applicant's person, if acting on behalf of someone else, the applicant must be specifically authorized to do so and this authorization must be documented (power of attorney). In addition, the application must include identity and address information and identity verification documents must be attached to the application.

Requests made by unauthorized third parties on behalf of someone else will not be evaluated.

How long will your requests regarding the processing of your personal data be answered?

Your claims regarding your personal data are evaluated and answered free of charge within 30 days at the latest from the date of receipt by **DİAS Teknoloji**. However, if the transaction requires an additional cost, you may be charged a fee according to the tariff to be determined by the Personal Data Protection Board. If your request is accepted or rejected with an explanation of the reasons, our response will be sent to you by mail or e-mail to the address you specified in the application, with priority, if possible, in the same manner in which your request was made.